

Agenda Packet 3-22-2015

Roxbury Free Library

Retreat

Carney Residence – 140 Schuler Road, Roxbury, VT

March 22, 2015 at 11:00 AM

Agenda

- I. March Meeting agenda
 - a. Call to Order
 - b. Additions/Postponements of Agenda items
 - c. Review and Approval of minutes of 2/10/15
 - d. Review of Treasurer report
 - e. Library Director's Report
 - f. Old Business
 - g. New Business
 - i. Election of Board Officers
 - ii. Review of Mission Statement
- II. Retreat Agenda
 - a. How to reach out to non-users
 - b. Programs – organized by RFL vs supported or co-sponsored by RFL
 - c. Fundraising plans for next fiscal year
 - d. Betsy Eckfeldt Children's Space

Roxbury Free Library
Board of Trustees Meeting
February 10, 2015

Agenda

Present: Elizabeth Carney (Chair), Don Breivogel-Williams(Vice-Chair), Carl Ellis (Treasurer), Jane Pincus (Clerk), Ryan Zajac (RFL Director)

Absent: Sandra Carrillo

1.0 Call to Order

The meeting was called to order at 5:32

1.1 Additions/Postponements of /Agenda Items

None

2.0 Consent Agenda

A motion was made by Carl Ellis and seconded by Donald Breivogel-Williams to accept the reports in the consent agenda. Vote: 4 yes, 0 abstentions, 0 no.

Approved

2.1 Review and approval of 1/13/2015 meeting minutes

2.2 Review of Treasurer's report

2.3 Library Director's Report

3.0 Old Business

3.1 None

4.0 New Business

4.1 Discussion of Town Meeting preparations

* To be approved at the 3/22/2015 Board Retreat

The board discussed the fundraising raffle to be started on Town Meeting Day: Decision made to raffle items related to gardening. Carl to provide sled; Don, seeds; Jane, books; Elizabeth, potting soil.

4.2 Discuss agenda for Board Retreat

The board discussed the March Library Trustees' Retreat at the Carney's on March 22nd at 11 am. Will be warned, and open to all. This retreat will take the place of the usual monthly meeting.

4.3 Future meetings

- 3/3/2015 Town Meeting
- 3/10/2015 Board Meeting
- 3/22/2015 Board Retreat

5.0 **Adjourn 6:30**

Meeting adjourned at 6:45

* To be approved at the 3/22/2015 Board Retreat

Trustee Meeting held - March 22nd 2015

Table 1. Summary of library Statistics during the past 6 months

Month	# Children†	# Adults†	Total books	Adult books	Videos	I.L.L. Requests	Ref ?s	New patrons	Computer usage	Universal Class	E-books	Passes
3-2014	50	93	152	48	19	4	20	0	40	0	13	4
3-2013	49	121	150	66	22	10	16	4	74	0	16	4
3-2014	25	82	101	71	11	6	12	2	32	0	7	2
3-2013	34	82	169	64	12	16	14	2	39	1	13	0
10-2014	31	86	98	49	44	4	9	1	39	0	5	0
10-2013	64	72	185	55	20	20	9	1	24	0	41	1
11-2014	44	81	133	33	69	6	9	0	36	0	8	0
11-2013	19	71	107	49	6	8	8	3	13	0	28	2
12-2014	12	50	68*	4	16	17	8	3	37	0	2	1
12-2013	6	55	96	45	7	3	9	0	9	0	23	1
1-2015	34	79	128	-	7	2	18	5	50	1	9	0
1-2014	21	77	166	61	29	12	10	4	12	0	2	2
2-2015	43	98	391 total items			5	17	3	36	0	9	0
2-2014	20	54	137	69	2	9	11	1	15	0	7	2

‡ The data presented in these columns do not include individuals attending program events during the specified month. I will discuss with the board at this meeting what type of information you would like to see about circulation. It will take me time to reorganize tables and spreadsheets to adjust to our new data management capabilities and I want to make sure I present data you will find useful.

Active Patrons - Currently we have 171 (+) active patrons using the RFL. Currently we have 57 patrons registered and using LUV.

Library operations

- Upcoming events
 - VT Movie
 - Gardening Program (UVM Extension)
 - Story Hour (twice weekly through the end of March)

February outreach

- In February the RFL hosted 9 programs and meeting space for 1 events. Attendance in these events included 28 children and 24 adults.

Circulation

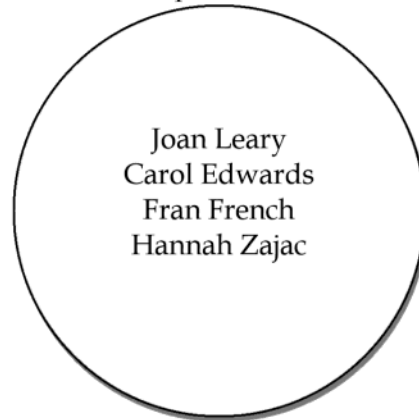
- Number of collection items to date: 2,918
-

Trustee Meeting held - March 22nd 2015

Miscellaneous

- Rumors are circulating that work is being done in the Community Center which is likely related to the space upgrades to allow us to store materials. I spoke with Carlos Montero about the work and he was not involved and thought the select board was managing the project themselves.

Volunteers providing service in the past month include:



RFL Service description

【 During Town Meeting 2015 I had several people share with me that they think the RFL is one of the brightest parts of our community. 】

Board Officer Seats

Seat	Name	Position	Length	Elected	Run
1	Pincus	Clerk	3	2014	2017
2	Carney	Chair	3	2014	2017
3	Williams	Vice	2	2014	2016
4	Carillo		3	2013	2016
5	Ellis	Treasurer	3	2015	2018

ID	Title	Frequency	Last Revision
MISS-002	Mission Statement	Annually	8-12-2014

**Roxbury Free Library
Mission Statement**

Our mission is to develop and nourish the spirit and imagination of all persons in our community. To achieve this mission we will provide free access to the services and information you seek. We will strive to keep our library relevant to the Roxbury community under the vision of enhancing our community and its place in the world.

Date of adoption 8-12-14

Record of Adoption

Approved 4

Abstentions 0

Opposed 0