

Meeting Minutes

Roxbury Free Library Board of Trustees Meeting October 13, 2015 at 17:30

Present: Elizabeth Carney (Chair), Carl Ellis (Treasurer) arrived at 18:00,
Sandra Carrillo, Jane Pincus (Clerk), Ryan Zajac (Library Director)

Absent: Don Breivogel-Williams (Vice Chair)

Audience: None

1.0 Call to order

The meeting was called to order at 17:40

2.0 Additions/Postponements of Agenda Items

none

3.0 Review and approval of minutes of 9/8/2015 meeting

A motion was made by Jane Pincus and seconded by Elizabeth Carney to accept the minutes of 9/8/2015. Vote: 3 yes, 0 abstentions, 0 no. Approved

3.1 Review of Treasurer's report

Treasurer's report was reviewed and accepted.

3.2 Library Director's report

Attendance is down. Some programs in the works. Library Director's report was reviewed and accepted.

4.0 Additions to agenda

none

5.0 Audience

none

6.0 Old Business

6.1 Personnel Policy PERS001 (exhibits A, B, & C)

A motion was made by Jane Pincus and seconded by Sandra Carrillo to accept PERS001 from 9-8-2015 with Addendum A attached. Vote: 4 yes, 0 abstentions, 0 no. Approved

6.2 Notes and discussion on BYLAW 003

Laddie, the lawyer, looked them over and found a few items to discuss and to change. One: It is necessary to have a code of standards for trustees; what are trustees expected to do and how to conduct themselves?

Elizabeth and Ryan will go over Laddie's by-law suggestions.
No action taken.

7.0 New Business

7.1 Draft annual appeal Friends letter

With information from Ryan, Jane will design one possible format (with Sandra's advice?), keeping it as simple and readable as possible.

BOOKS TO GIVE AWAY: We now have an account with Better World Books, Ryan, Lise, Jane and anyone else interested will find a time to go through them.

7.2 Negotiate director contract agreement

A motion was made by Jane Pincus and seconded by Sandra Carrillo to accept an increase to the Library Director's salary by \$2.50 an hour beginning in FY 2017. Ryan will negotiate with Lise.

8.0 Future Meetings

8.1 11/10/2015 next regular board meeting

9.0 Adjournment

The meeting was adjourned at 18:45