

Meeting Minutes

Roxbury Free Library
Board of Trustees Meeting
November 11, 2015 at 17:30

Present: Elizabeth Carney (Chair), Carl Ellis (Treasurer), Jane Pincus (Clerk), Don Breivogel-Williams (Vice Chair), Ryan Zajac (Library Director)

Absent: Sandra Carrillo

Audience: None

1.0 Call to order

The meeting was called to order at 17:40

2.0 Additions/Postponements of Agenda Items

none

3.0 Review and approval of minutes of 10/13/2015 meeting

A motion was made by Don Breivogel-Williams and seconded by Jane Pincus to accept the minutes of 10/13/2015 including 7.2 to be amended to read: "...to be effective July 1, 2016.". Vote: 4 yes, 0 abstentions, 0 no. Approved

3.1 Review of Treasurer's report

The RFL has received a generous donation. Treasurer's report was reviewed and accepted.

3.2 Library Director's report

There will be a Library Program on Saturday, November 21, at 3 pm, during Agriculture Literacy Week. There will be a film, 'The Future of Food,' a discussion and a potluck at 5.

To save postal charges, there will be a change in how interlibrary books will be delivered. A courier service will be instituted, in which books are delivered by car from one library to another.

Ryan has gotten one estimate of \$1200 for temporary repair of the ramp.

Our drinking water is safe and the kitchen heater has been repaired.

There's an early literacy initiative being implemented: 1000 books before kindergarten. Library Director's report was reviewed and accepted.

4.0 Additions to agenda

None

5.0 Audience

None

6.0 Old Business

6.1 Friends Letter – Jane & Sandra

Discussion of content. Jane will work on it this coming week and have it sent out by Friday. No action taken.

7.0 New Business

7.1 FY2017 Budget – Carl & Ryan

The board discussed the initial draft FY2017 budget and expressed goals of preparing a level funded budget. A decision was tabled until December, when the budget will be formalized.

No action taken

8.0 Future Meetings

8.1 12/8/2015 next regular board meeting

9.0 Adjournment

The meeting was adjourned at 19:00