

# Meeting Minutes

## Roxbury Free Library Board of Trustees Meeting February 9, 2015 at 17:30

**Present:** Elizabeth Carney (Chair), Sandra Carrillo, Carl Ellis (Treasurer) arrived at 17:40, Jane Pincus (Clerk), Ryan Zajac (Library Director)

**Absent:** Don Breivogel-Williams (Vice Chair),

**Audience:** None

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### 1.0 Call to order

The meeting was called to order at 17:35

### 2.0 Additions/Postponements of Agenda Items

Ryan Zajac requested time to provide a summary of the 2/7/2016 Round Table to the board.

### 3.0 Review and approval of minutes of 1/12/2016 meeting

A motion was made by Carl Ellis and seconded by Sandra Carrillo to accept the amended minutes. Vote: 4 yes, 0 abstentions, 0 no. Approved

### 3.1 Review of Treasurer's report

A motion was made by Elizabeth Carney to accept the Treasurer's report. Vote: 4 yes, 0 abstentions, 0 no. Approved

### 3.2 Library Director's report

Library Director's report was reviewed and accepted.

### 4.0 Additions to agenda

Ryan Zajac, library director, shared with the board a summary of the Round Table meeting from 2/7/2016. He shared that most of the discussion surrounded ways to engage and inform the Roxbury community.

**5.0 Audience**

None

**6.0 Old Business**

**6.1 Retreat date, venue, agenda**

none

**6.2 1,000 Books Before Kindergarten Reading Packets**

A motion was made to accept the director's suggestion of using donated funds to procure reading packets for the children participating in 1,000 Books Before Kindergarten. Vote: 4 yes, 0 abstentions, 0 no. Approved

**6.3 Potential Board candidates**

The board discussed who to invite to be on the board following the expected vacancy from Sandra Carrillo's seat.

**7.0 New Business**

**7.1 Plan for Town Meeting**

The board discussed this line item. No action taken.

**7.2 Green Up Day Raffle**

The board discussed this line item. No action taken.

**8.0 Future Meetings**

- 8.1 3/1/2016 Town Meeting**
- 3/12/2016 Board Retreat**
- 4/12/2016 next regular board meeting**

**9.0 Adjournment**

The meeting was adjourned at 19:00

Respectfully Submitted, Jane Pincus (Clerk)