

# Meeting Minutes

## Roxbury Free Library Board of Trustees Meeting

May 10, 2016 at 17:30

**Present:** Don Breivogel-Williams (Vice Chair), Elizabeth Carney (Chair), Carl Ellis (Treasurer) arrived at 17:50, Jane Pincus (Clerk), Ryan Zajac (Library Director)

**Absent:** Angela Bauer

**Audience:** None

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### 1.0 Call to order

The meeting was called to order at 17:31

### 2.0 Additions/Postponements of Agenda Items

Elizabeth Carney proposed discussing the posting of meeting minutes and the Town's hazard mitigation plan meeting.

### 3.0 Review and approval of minutes of 4/12/2016 meeting

A motion was made by Don Breivogel-Williams and seconded by Elizabeth Carney to accept the amended minutes of 4/12/2016.

Vote: 3 yes, 0 abstentions, 0 no. Approved

### 3.1 Review of Treasurer's report

The raffle garnered \$\$385, and the book sale, \$275. Treasurer's report was reviewed and accepted.

### 3.2 Library Director's report

The town Roundtable meeting is temporarily set for Thursday, June 2, at 7 p.m.; the Arts bus will be at the Library July 28th; the afterschool program is going well; now the Library is part of the Library Passport Program; the Selectboard has agreed to cover the postage for a community newsletter, to come out the end of June; Lawyer Laddie will have looked over the by-laws by the

June meeting. There are 5 new patrons. Library Director's report was reviewed and accepted.

#### **4.0 Additions to agenda**

**4.1** What will we do to resolve that late postings of meeting minutes do not take place? The draft minutes will be scanned at the conclusion of each meeting and posted as a draft in lieu of the typed document to be completed as soon as possible.

**4.2** Hazard Mitigation: To be eligible for disaster aid, the town needs a reevaluation and review of its plans for hazard mitigation. The Trustees have been informed about the hazard mitigation meeting to be held on May 25, 2016 at 7 p.m. The current plan is available at the Town Clerk's office and online. Some trustees will try to attend.

#### **5.0 Audience**

none

#### **6.0 Old Business**

##### **6.1 Review Green Up Book Sale and Raffle**

See 3.1, above. The turnout was good.

#### **7.0 New Business**

##### **7.1 Plan Volunteer Luncheon**

It will take place on Saturday, June 11. Trustees will arrive at noon, lunch at 12:30. Don will make blueberry soup; Ryan will bring finger foods; Carl, pasta salad; Jane, fruit salad, Elizabeth, dessert. (Check with Angela).

##### **7.2 Discuss options for painting exterior of RFL**

It needs to be done. The Selectboard could get us the paint. Ryan will check on that. Prep work's necessary. We'll plan for a weekend this summer. We'll discuss it again at the June meeting. We need volunteers.

#### **8.0 Future Meetings**

##### **8.1 Next Regular Board Meeting 6/14/2016**

#### **9.0 Adjournment**

The meeting was adjourned at 18:33

Respectfully Submitted, Jane Pincus (Clerk)

DRAFT

\*To be approved at the next regular board meeting