

Meeting Minutes

Roxbury Free Library Board of Trustees Meeting February 14, 2017 at 17:30

Present: Don Breivogel-Williams (Vice Chair), Elizabeth Carney (Chair), Carl Ellis (Treasurer) arrived at 18:10, Jane Pincus (Clerk), and Ryan Zajac (Library Director)

Absent: Angela Bauer

Audience: None

1.0 Call to order

The meeting was called to order at 17:40

2.0 Additions/Postponements of Agenda Items

none

3.0 Review and approval of minutes of 1/10/2017 meeting

A motion was made by Jane Pincus and seconded by Elizabeth Carney to accept the minutes of 1/10/2017. Vote: 4 yes, 0 abstentions, 0 no. Approved

3.1 Review of Treasurer's report

Treasurer's report was reviewed and accepted. The Library is about to be over its goal for donations by \$500.

3.2 Library Director's reports

Library Director's report was reviewed and accepted.

The ramp work has begun. The roof has come down well.

The Department of Libraries is looking for a new director and is in the midst of major restructuring.

One of our Representatives, Ben Jickling, visited our Library in early February; however no townspeople appeared.

Judy Lusk has been helping get groceries for the successful first cooking class; she's been very helpful.

Our Library procedures for getting audiobooks to older students via the Listen Up Program has offered a model to the State library

community – thus a small library can have a good effect on the larger system. During this quiet time of year we circulated 50 electronic books this month.

4.0 Additions to agenda

none

5.0 Audience

none

6.0 Old Business

6.1 Plan Retreat Date and Agenda

We decided upon March 18, a Saturday, at Jane's house, pending Andre's availability. Topics for discussion: Underrepresented groups; restructuring the interior space; future programs.

7.0 New Business

7.1 Town Meeting – Trustee candidates, Budget questions

Don will have to be a write-in. He'll check with Tammy as to the names people can put down (i.e. would Don Williams be enough?)

7.2 Fund raising auction

Elizabeth: Possibly a half-gallon of maple syrup and a cookbook;
Don: A wine-making set-up; Carl: Interesting food; Jane, the same.

7.3 Use of RFL surplus funds

A motion was made by Jane Pincus and seconded by Elizabeth Carney to use RFL surplus funds to pay the initial invoice from Langley Contracting for the ramp and building repairs (\$2,101.70). Vote: 4 yes, 0 abstentions, 0 no. Approved

8.0 Future Meetings

8.1 Next regular board meeting - ? date

March 18th 2017, in conjunction with the board retreat.

9.0 Adjournment

The meeting was adjourned at 18:45