

Meeting Minutes

Roxbury Free Library Board of Trustees' Meeting May 9, 2017 at 17:30

Present: Jane Pincus (Chair), Carl Ellis (Treasurer), Andre Souigny (Clerk),
Ryan Zajac (Library Director)

Absent: Colleen Flanagan (Vice Chair)

Audience: Ken Koenke

1.0 Call to order

The meeting was called to order at 17:29

2.0 Additions/Postponements of Agenda Items

Angela Bauer submitted her resignation from the RFL Board of Trustees to the town. Add to tonight's agenda to vote on accepting her resignation to the agenda.

Don Breivogel-Williams has expressed interest in the open position on the board.

3.0 Review and approval of minutes of 4/10/2017 meeting

Minutes from 4/10 meeting did not reflect discussion about Angela's intended resignation from the board. Will amend minutes to reflect the discussion. A motion was made by Carl Ellis and seconded by Andre Souigny to update the minutes of 4/10/17 with the discussed amendment. Vote: 4 yes, 0 abstentions, 0 no. A motion was made by Carl Ellis and seconded by Jane Pincus to approve the amended minutes of 4/10/17. Vote: 4 yes, 0 abstentions, 0 no. Approved

3.1 Review of Treasurer's report

Andre asked regarding if there was follow up on the insurance question with Tammy Legacy. Carl has not had that conversation yet. Treasurer's report was reviewed and accepted.

3.2 Library Director's report

*To be approved at the next regular board meeting

Ryan presented the directors report. Library Director's report was reviewed and accepted.

4.0 Additions to agenda

The board discussed Angela Bauer's resignation from the RFL board of trustees. A motion was made by Jane Pincus and seconded by Carl Ellis to accept the resignation of Angela Bauer from the Board. Vote: 4 yes, 0 abstentions, 0 no. Approved

5.0 Audience

Ken Koenke, a relative of a current Roxbury resident, is visiting for the meeting, and praises the RFL.

6.0 Old Business

6.1 None

7.0 New Business

7.1 Book Sale update and plan for upcoming sales

Reviewed the financial information from the book sale and raffle. Discussed second day of book sale scheduled for Saturday 5/13 as there is a town rummage sale. André will tend the book sale. André's kids will help put the books away. Colleen, Carl will come, and Ryan will stop by. 9-3pm. Decided to have no summer book sale, and to discuss a July bake sale at the June Board meeting.

7.2 BYLA 003 review and action

Reviewed the changes to personal pronouns in the bylaws. A motion was made by Jane Pincus and seconded Colleen Flanagan by to accept BYLA 003 as presented by the library director with changes to the personal pronouns. Vote: 4 yes, 0 abstentions, 0 no. Approved

7.3 Plan celebration of support

Discussion of when to have a celebration for library volunteers. September looks good. Plan to put on the agenda for the August meeting.

7.4 Update on facilities repair projects

Ramp repair contractor is out of town in California for a few more weeks. Discussion of how the phases of the facilities repair projects are being paid for, and a brief history of the progress on the project. The town will provide paint, so coordination with

volunteers will be possible. Discuss lining up volunteer painters at the next Trustee meeting.

8.0 Future Meetings

8.1 6/13/2017 next regular board meeting

9.0 Adjournment

The meeting was adjourned at 18:29

Respectfully Submitted, Andre Souigny (Clerk)

DRAFT