

## Meeting Minutes

### Roxbury Free Library Board of Trustees' Meeting July 11, 2017 at 17:30

**Present:** Jane Pincus (Chair), Carl Ellis (Treasurer), Ryan Zajac (Library Director)

**Absent:** Colleen Flanagan (Vice Chair), Don Breivogel Williams, Andre Souigny (Clerk).

**Audience:** None

**1.0** Call to order

The meeting was called to order at 17:31

**2.0** Additions/Postponements of Agenda Items

None

**3.0** Review and approval of minutes of 6/13/2017 meeting

None

**3.1** Review of Treasurer's report

None

**3.2** Library Director's report

None

**4.0** Additions to agenda

None

**5.0** Audience

None

**6.0** Old Business

**6.1** Update on facilities repairs, if any

\*To be approved at the next regular board meeting

None

**7.0 New Business**

**7.1 Review and approve policy BYLA-002 (Trustees' annual calendar)**

None

**7.2 Overview of the next couple of months at the RFL**

None

**8.0 Future Meetings**

**8.1 8/8/2017 next regular board meeting**

**8.2 7/24/2017 Roxbury Selectboard meeting**

**9.0 Adjournment**

The meeting was adjourned at 17:55. No action or board work was done due to lack of quorum.

Respectfully Submitted, Ryan Zajac (Acting clerk)