

## Meeting Minutes

Roxbury Free Library  
Board of Trustees' Meeting  
December 19, 2017 at 18:00

**Present:** Don Breivogel Williams, Jane Pincus (Chair), Ryan Zajac (Library Director)

**Absent:** Carl Ellis (Treasurer), Colleen Flanagan (Vice Chair)

**Audience:** None

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### 1.0 Call to order

The meeting was not called to order

### 2.0 Additions/Postponements of Agenda Items

None

### 3.0 Review and approval of minutes of 11/14/2017 meeting

None

### 3.1 Review of Treasurer's report

None

### 3.2 Library Director's report

None

### 4.0 Additions to agenda

None

### 5.0 Audience

None

### 6.0 Old Business

\*To be approved at the next regular board meeting

**6.1** Review and approve proposed FY19 operating budget

None

**6.2** Discuss Annual appeal responses and determine who will send tax receipts.

None

**7.0** New Business

**7.1** Discussion and action of staggering board terms and Andre Souligny's resignation.

None

**7.2** RFL staff's request to use Eckfeldt Collection funds

None

**7.3** Discuss Christmas gift list for local children

None

**8.0** Future Meetings

**8.1** 1/9/2018 next regular board meeting

**9.0** Adjournment

No action or board work was done due to lack of quorum.

Respectfully submitted, Ryan Zajac (acting clerk)

\*To be approved at the next regular board meeting