

Meeting Minutes

Roxbury Free Library Board of Trustees' Meeting January 15, 2019 at 17:30

Present: Heidi Albright (Clerk), Jeanne Beckwith, Jane Pincus (Chair), Carl Ellis (Treasurer), Ryan Zajac (Library Director)

Absent: Don Breivogel Williams

Audience: None

1.0 Call to order

The meeting was called to order at 17:45

2.0 Additions/Postponements of Agenda Items

Heidi Albright asked to add a discussion about the RFL logo.

3.0 Consent Agenda

3.1 Review and approval of minutes of 12/11/2018 meeting

3.2 Review of Treasurer's report

No questions were raised about the Treasurer's report. The RFL budget is on target for the half-way mark of the fiscal year.

3.3 Library Director's report

The RFL has been busy for this time of year. Scott Murphy is stepping down from his role as the State Librarian effective immediately. The director shared several updates regarding RFL management. A new volunteer will be starting next week plus the RFL is working on getting setup as a designated volunteer site for Norwich University students. Staff will be advertising for a librarian substitute candidate within the next month.

A motion was made by Carl Ellis and seconded by Jane Pincus to accept The Consent Agenda. Vote: 4 yes, 0 abstentions, 0 no. Approved

4.0 Additions to agenda

**To be approved at the next regular board meeting
Approved at the 00/00/201x Meeting.*

The board agreed the RFL Logo that made its first public appearance in the last issue of the Newsy is one they are happy with and it is good to go.

5.0 Audience

None

6.0 Old Business

6.1 2019 TownMeeting and board member elections

The board discussed the deadline for getting a name on the petition. The ideal candidate is one who is willing to advocate and support the RFL. A write-in campaign will be a possible plan also.

7.0 New Business

7.1 Summary of RFL programming

The board discussed some of the upcoming programs at the RFL (Travelogues, VT Trivia night, Winter Sports programming). No action taken.

7.2 Schedule board retreat

The board discussed scheduling their annual retreat. The general consensus was that a May date would be better for all. The director expressed that retreats have become a little stagnant and we could be more effective with retreat discussions leading to actions and outcomes. Inviting a guest speaker and actively inviting community members was discussed and considered a good idea.

8.0 Future Meetings

- 8.1 2/12/2019 next regular board meeting**
- 3/5/2019 Town Meeting**

9.0 Adjournment

The meeting was adjourned at 18:32

Respectfully Submitted, Heidi Albright (Clerk)

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