

# Meeting Minutes

## Roxbury Free Library Board of Trustees' Meeting February 19, 2019 at 17:30

**Present:** Heidi Albright (Clerk) arrived at 17:45, Jeanne Beckwith, Jane Pincus (Chair), Carl Ellis (Treasurer), Ryan Zajac (Library Director)

**Absent:** Don Breivogel Williams,

**Audience:** None

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### 1.0 Call to order

The meeting was called to order at 17:30

### 2.0 Additions/Postponements of Agenda Items

None

### 3.0 Consent Agenda

#### 3.1 Review and approval of minutes of 1/15/2019 meeting

#### 3.2 Review of Treasurer's report

The board had no concerns or questions with the Treasurer's report that was presented.

#### 3.3 Library Director's report

The Library Director shared his report and updated the board on some of the scheduled upcoming programs and events. RFL operations have largely been status quo over January.

A motion was made by Jeanne Beckwith and seconded by Carl Ellis to accept the consent agenda which include: the minutes of 01/15/2019; Treasurer's report; and Library Directors report. Vote: 3 yes, 0 abstentions, 0 no. Approved

### 4.0 Additions to agenda

None

## 5.0 Audience

None

## 6.0 Old Business

### 6.1 2019 Town Meeting and board member elections

The board discussed the seats open this election cycle, the duration of each term, and the candidate for each seat. No action taken.

## 7.0 New Business

### 7.1 Discuss fundraising raffle

The board discussed whether or not to hold the annual Green Up Day raffle in 2019. The consensus was to move forward with the raffle which will begin at Town Meeting. Each board member is free to choose the items they wish to raffle off. Jane will make signage for the raffle items. No action taken.

### 7.2 Discuss and plan board retreat theme

The board discussed options for the retreat which will be held in May after the new board is reorganized in April and possibly after the VLA and Trustees conference. Community engagement was a theme the board was interested in pursuing. Paul Costello at VCRD was mentioned as a resource for speakers on the topic. Ryan will reach out to him to start arranging for a speaker at the retreat. No action taken.

## 8.0 Future Meetings

### 8.1 3/5/2019 Town Meeting

3/12/2019 next regular board meeting

4/4 and 4/11 VT. Town Officers Education Conference

## 9.0 Adjournment

The meeting was adjourned at 17:31

Respectfully Submitted, Ryan Zajac (Acting clerk)