

Meeting Minutes

Roxbury Free Library
Board of Trustees' Emergency Meeting
March 17, 2020 at 09:30

Present: Heidi Albright (Clerk - remote call in), Ed Carney (Chair), Jane Pincus (remote call in), Ryan Zajac (Library Director)

Absent: Jeanne Beckwith (Vice Chair), Carl Ellis (Treasurer)

Audience: None

Pursuant to 1 VSA 312(c)(3), the Board is holding this emergency meeting because it is necessary to respond to unforeseen conditions, specifically the rapidly changing situation with the COVID-19 pandemic.

1.0 Call to order

The meeting was called to order at 19:40

2.0 Additions/Postponements of Agenda Items

None

3.0 Consent Agenda and Reports

3.1 None

4.0 Additions to agenda

None

5.0 Audience

None

6.0 Old Business

6.1 None

7.0 New Business

Approved at the 05/12/2020 Meeting.

7.1 RFL's COVID-19 response and plan (possible board action)

The board discussed the information available about Coronavirus, what is happening in other VT. Libraries, and our community in response to the state of emergency. A motion was made by Heidi Albright and seconded by Jane Pincus to restrict access inside the RFL to staff only (no public) effective immediately until April 15th 2020 (pending other recommendations or directives from the Governor's office or Dept. of Health). Staff are to continue to work serving the community using at their discretion consolidated and safe alternative methods that protect both staff and patrons (e.g. call in reference help; quarantine of materials; curbside pickup of materials; etc...). The decision to reopen the building to public use will be considered at the board's normal meeting on 4/14/2020. Vote: 3 yes, 0 abstentions, 0 no. Approved

8.0 Adjournment

Respectfully Submitted, Heidi Albright (Clerk)