

Meeting Minutes
Roxbury Free Library
Board of Trustees' Meeting
July 14, 2020 at 17:30

Present: Heidi Albright (Clerk), Jeanne Beckwith (Vice Chair), Ed Carney (Chair), Carl Ellis (Treasurer), Jane Pincus, Ryan Zajac (Library Director)

Absent: None, Carl Ellis arrived at 17:37

Audience: None

*Vermont is currently under a State of Emergency and Governor Scott has instituted a Stay at Home order. The public is invited to participate in this board meeting from their homes. Should the public wish to participate in Public Comment, please do the following:

Familiarize yourself with the Free Conference Call Platform via a phone.

Join the Conference Call: 1-978-990-5290

Meeting Access Code: 7351812

The chairperson will open the Audience Public Comment period per the agenda below. Unmute yourself, state your full name, and then proceed to state your comment. *Please note the meeting will operate as normal, holding Public Comment to the period indicated in the agenda below and as established by the chairperson.

After the Audience comment period has ended you may continue to remain in the conference call for the duration of the meeting - please mute yourself.

1.0 Call to order

The meeting was called to order at 17:33

2.0 Additions/Postponements of Agenda Items

None

3.0 Consent Agenda

3.1 Review of draft minutes of 6/9/2020 and 6/23/2020 meetings

The minutes of 6/9/2020 and 6/23/2020 were reviewed and accepted.

3.2 Review of Treasurer's report and end of FY20 report

Treasurer's report was reviewed and accepted.

3.3 Review of Library Director's report

Approved at the 08/11/2020 Meeting.

Library Director's report was reviewed and accepted. The director shared the staff's experience of running the library during the first week of the phased reopening to the public.

A motion was made by Heidi Albright and seconded by Jane Pincus to accept the consent agenda which include the: minutes of 6/9/2020 & 6/23/2020, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no. Approved

4.0 Additions to agenda

None

5.0 Audience

None

6.0 Old Business

6.1 COVID-19 - RFL Review and discussion on decisions related to operating the RFL during the COVID-19 pandemic.

The board discussed the results from the VTDOL statewide survey of current public library operations, the RFL director's presentation on their first week of public access to the building, and other COVID-19 developments at the state level. The phased plan of reopening that was adopted on June 23rd 2020 was not found to be lacking or in need of substantial updates before moving into the next phase on 7/21/2020. The board considered how to implement other operations such as the fundraising raffle drawing and virtual programming during the COVID-19 emergency. No action taken.

7.0 New Business

7.1 Review BYLA-003

The board discussed the BYLA-003 document. Ed Carney highlighted some areas he would like to clarify and clean up before the next reading. Before the 8/11/2020 normal board meeting Heidi Albright will collect suggestions from other board members to be discussed at that meeting. No action taken

8.0 Future Meetings

8.1 8/11/2020 next regular board meeting

9.0 Adjournment

The meeting was adjourned at 18:31

Respectfully Submitted, Heidi Albright (Clerk)

A recording of this meeting can be found at (<https://fccdl.in/4ZSdxk6fQ6>)