

Meeting Minutes

Roxbury Free Library
Board of Trustees' Meeting
May 11, 2021 at 17:30

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The chairperson will open the Audience Public Comment period per the agenda below. Unmute yourself, state your full name, and then proceed to state your comment. *Please note the meeting will operate as normal, holding Public Comment to the period indicated in the agenda below and as established by the chairperson.

After the Audience comment period has ended you may continue to remain in the call for the duration of the meeting - please mute yourself.

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community and to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

Approved at the 06/08/2021 Meeting.

Meeting Minutes

Roxbury Free Library Board of Trustees' Meeting May 11, 2021 at 17:30

Present: Jeanne Beckwith (Vice Chair), Ed Carney (Chair), Carl Ellis (Treasurer), Jane Pincus, Ryan Zajac (Library Director)

Absent: Heidi Albright (Clerk)

Audience: None

1.0 17:30 Call to order

The meeting was called to order at 17:32

2.0 17:31 Additions/Postponements of Agenda Items

None

3.0 17:33 Consent Agenda

3.1 Review of minutes of 04/13/2021 meeting

The minutes of 04/13/2021 were reviewed and accepted.

3.2 Review of Treasurer's report

The Treasurer shared a brief summary of the MTD spending and noted we are approaching the end of FY21. Treasurer's report was reviewed and accepted.

3.3 Review of Library Director's report

The Library Director shared some upcoming program dates and reviewed patron adoption of the most recent service offerings (Hoopla & Kanopy). Library Director's report was reviewed and accepted. A motion was made by Jane Pincus and seconded by Jeanne Beckwith to accept the consent agenda which include

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the: minutes of 04/13/2021, Treasurer's report, and Library Director's report.
Vote: 4 yes, 0 abstentions, 0 no. Approved

4.0 17:40 Additions to agenda

None

5.0 17:45 Audience

None

6.0 Old Business

6.1 17:50 Discuss RFL West entrance repairs

A motion was made by Carl Ellis and seconded by Ed Carney to propose to the Selectboard repairing the West entrance stairs with status quo construction. The board will discuss in the next meeting options for getting permanent park benches outside the RFL. Ed Carney or Ryan Zajac will notify the Selectboard of the RFL board's decision. Vote: 4 yes, 0 abstentions, 0 no. Approved

7.0 New Business

7.1 18:00 Monthly work on RFL advocacy plan?

The board discussed the benefits of beginning a cycle of monthly work sessions on a strategic plan as we come out of the pandemic. The goal will be to have a somewhat complete draft by the time the board retreat arrives in the fall. Ed will compile and bring a list of plan components to the next board meeting to be discussed and divided amongst the board members. No action taken.

7.2 18:15 Consider a Celebration of Support for June?

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The board discussed the safety and potential success of trying to hold sometime in June the Celebration of Support that was postponed from the Fall of 2020. The board was in agreement that tentatively planning for an event on June 26th at 1:00 is probably reasonable based on guidance coming from the State of Vermont now. The Library Director will begin sending out invitations. Ed Carney also mentioned he would like to work on weeding out the donated books the RFL has before any upcoming book sales. No action taken.

8.0 Future Meetings

8.1 06/08/2021 next regular board meeting

9.0 18:30 Adjournment

A motion was made by Carl Ellis and seconded by Jeanne Beckwith to adjourn the meeting. Vote: 4 yes, 0 abstentions, 0 no. Approved. The meeting was adjourned at 18:39

Respectfully Submitted, Ryan Zajac (Acing clerk)

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