

Meeting Minutes

Roxbury Free Library
Board of Trustees' Meeting
June 08, 2021 at 17:30

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The chairperson will open the Audience Public Comment period per the agenda below. Unmute yourself, state your full name, and then proceed to state your comment. *Please note the meeting will operate as normal, holding Public Comment to the period indicated in the agenda below and as established by the chairperson.

After the Audience comment period has ended you may continue to remain in the call for the duration of the meeting - please mute yourself.

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Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community and to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

**To be approved at the next regular board meeting
Approved at the 00/00/202x Meeting.*

Meeting Minutes

Roxbury Free Library Board of Trustees' Meeting June 08, 2021 at 17:30

Present: Heidi Albright (Clerk), Jeanne Beckwith (Vice Chair), Ed Carney (Chair), Carl Ellis (Treasurer), Jane Pincus, Ryan Zajac (Library Director)

Absent: None

Audience: None

1.0 17:30 Call to order

The meeting was called to order at 17:33

2.0 17:31 Additions/Postponements of Agenda Items

None

3.0 17:33 Consent Agenda

3.1 Review of minutes of 05/11/2021 meeting

The minutes of 05/11/2021 were reviewed and accepted including a typographical error being fixed in section 7.2.

3.2 Review of Treasurer's report

No Treasurer's report was provided.

3.3 Review of Library Director's report

The library director highlighted the size of the physical collection and the possibility of it being close to the ongoing future size of the collection. A discussion ensued about the process of culling items from the collection. Library Director's report was reviewed and accepted.

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A motion was made by Jeanne Beckwith and seconded by Heidi Albright to accept the consent agenda which include the: minutes of 05/11/2021, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no. Approved

4.0 17:40 Additions to agenda

None

5.0 17:45 Audience

None

6.0 Old Business

6.1 17:50 Update on RFL West entrance repairs

Board Chair Carney and Ryan shared what they learned in the last month about the process for the repairs. The Selectboard is expected to organize the repair, but as of June 7th no date has been selected to start the work. No action taken.

7.0 New Business

7.1 18:00 Monthly work on RFL strategic plan

The board discussed possible work processes for producing a plan and the intended outcome of the work. Board members discussed what they're seeing in the community and what might make sense for the RFL. Jane Pincus and Jeanne Beckwith volunteered to spearhead programming. No action taken.

7.2 18:15 Discuss outdoor bench options for RFL

Board Chair Carney took measurements and photos of a variety of benches and the RFL lawn space. He shared his findings with the board. The board discussed the options presented and selected a model for him to investigate prices and procurement of. No action taken.

7.3 18:30 Plan Celebration of Support for June 26 at 1:00

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The board discussed and confirmed the Celebration of Support for June 26. Board members will determine who is bringing what food items via email once we have an attendee count for the event. No action taken.

7.4 18:40 Discuss July 4th fundraisers, if any

Board Chari Ed Carney confirmed there will be nothing happening in Roxbury on the 4th of July. A book sale would likely not be successful on that date this year with nothing else happening in town. No action taken.

8.0 Future Meetings

8.1 18:45 07/13/2021 next regular board meeting – potentially rescheduled? The board will reassess the need for the normal meeting in July closer to the date and gauge probable attendance at that time. No action taken.

9.0 18:50 Adjournment

A motion was made by Heidi Albright and seconded by Jane Pincus to adjourn the meeting. Vote: 5 yes, 0 abstentions, 0 no. Approved

Respectfully Submitted, Heidi Albright (Clerk)

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