

Meeting Minutes

Roxbury Free Library
Board of Trustees' Meeting
February 10, 2022 at 17:00

Physical Meeting location: Roxbury Free Library

Virtual Meeting location: Zoom - <https://us02web.zoom.us/j/5980212288>

Meeting ID: 598 021 2288 or dial in at 1 301 715 8592 US

Present: Heidi Albright (Clerk), Jeanne Beckwith (Vice Chair), Ed Carney (Chair), Carl Ellis (Treasurer) arrived at 17:20, Jane Pincus, Ryan Zajac (Library Director)

Absent: None

Audience: None

1.0 17:00 Call to order

The meeting was called to order at 17:04

2.0 17:01 Additions/Postponements of Agenda Items

None

3.0 17:03 Consent Agenda

3.1 Review of minutes of 01/13/2022 meeting

The minutes of 01/13/2022 were reviewed and accepted.

3.2 Review of Treasurer's Dec. and Jan. reports

Treasurer's report was reviewed and accepted upon his arrival to the meeting. Treasurer Carl Ellis indicated he will finalize some plans with Edward Jones to better organize and manage the stocks the RFL is in

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**To be approved at the next regular board meeting*

Approved at the 03/15/2022 Meeting.

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ownership of. He will bring the final paperwork to the board at a future meeting to conclude his work at better organizing and managing the stock shares owned by the RFL.

3.3 Review of Library Director's report

Library Director shared some of the challenges from the pandemic at the RFL in January. Library Director's report was reviewed and accepted. A motion was made by Jane Pincus and seconded by Jeanne Beckwith to accept the consent agenda which include the: minutes of 01/13/2022, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no. Approved

4.0 17:15 Additions to agenda

None

5.0 17:20 Audience

None

6.0 Old Business

6.1 None

7.0 New Business

7.1 17:25 Plan for exterior bench procurement

The board discussed the exterior bench options the board had pursued in the summer of 2021. Ed will compile the notes he had from the previous summer and bring some final options to the March board meeting to take action on. Heidi offered storage space at her property if it makes sense to make the purchase before spring. No action taken.

7.2 17:40 Town Meeting preparations, if any

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The board discussed what was happening for Town Meeting 2022 in Roxbury. Jeanne Beckwith is on the ballot for her 3 yr. seat. Ed discussed trying to reach out to some of the new community members over the next couple of weeks. Most board members will likely attend the informational meetings on 2/19 and 2/28. No action taken.

7.3 17:45 Upcoming 2022 fundraising strategies and priorities

The board discussed what might be happening in town over the next year or so and how to tie fundraising events into them to support library enrichment. There is interest in trying to organize a raffle fundraiser to start on Green Up Day and conclude on the 4th of July. It sounds like there is interest in trying to host a book sale if there is an event happening in town to coordinate with. No action taken.

7.4 18:00 General discussion about 2022 service priorities

The board discussed in general some things they might like to see prioritized at the RFL this year (Plays, author talks, poetry readings...). A theme of targeted fundraising with a joint social event came up in discussion. Board members will brainstorm ideas to bring to the March 10th meeting. No action taken.

8.0 Future Meetings

- 8.1 18:15 03/01/2022 Town Meeting
- 03/10/2022 next regular board meeting

9.0 18:16 Adjournment

A motion was made by Heidi Albright and seconded by Ed Carney to adjourn the meeting. Vote: 5 yes, 0 abstentions, 0 no. Approved The meeting was adjourned at 17:55

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