

Meeting Minutes

Roxbury Free Library
Board of Trustees' Meeting
January 12, 2023 at 17:00

Physical Meeting Location: Roxbury Free Library
Virtual Meeting Location: Zoom
Meeting link: <https://us02web.zoom.us/j/5980212288>
Meeting ID: 598 021 2288
Dial in Phone #: +1 646 931 3860 (US)

Present: Heidi Albright (Clerk), Jeanne Beckwith (Vice Chair), Ed Carney (Chair), Carl Ellis (Treasurer), Jane Pincus, Ryan Zajac (Library Director)

Absent: None

Audience: None

1.0 17:00 Call to order

The meeting was called to order at 17:01

2.0 17:01 Additions/Postponements of Agenda Items

Carl suggested we review the articles he prepared to be warned for Town Meeting 2023. Jane proposed the board discuss the possibility of Curtiss Reed Jr. coming for an RFL program.

3.0 17:05 Consent Agenda Items

3.1 Review of minutes of 12/08/2022 meeting

Ed asked about some language related to computers in the minutes. The question prompted the realization that the Tech Soup program the RFL has used to access low-cost software likely won't be available in the future and future budgets may need to revisit software spending. The minutes of were 12/08/2022 reviewed and accepted.

3.2 Review of Treasurer's Report

The board reviewed the draft FY24 budget and the language for a "computer" capital fund. Treasurer's report was reviewed and accepted.

3.3 Review of Library Director's Report

Feb 7th is now a confirmed date for the CVCOA tech savviness presentation. Website work is in process. A discussion was had about the RFL hosting a "community calendar" on the website. Library Director's report was reviewed and accepted. A motion was made by Jane Pincus

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

Approved at the 02/09/2023 Meeting.

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Absent: None

Audience: None

and seconded by Jeanne Beckwith to accept the consent agenda which include the: minutes of 12/08/2022, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no. Approved

4.0 17:15 Additions to Agenda

Ryan had searched for a professional presenter for an inclusion presentation. Jane had some questions about his presentation video that Ryan had shared with her. Ryan will work to secure Curtiss for a future community speaking engagement.

5.0 17:20 Audience

None

6.0 Old Business

6.1 17:25 Patron postcard initiative

The board discussed the draft postcards and options for mailing. A mailing to ~200 patron households will be conducted. A poster similar to the postcard will be made to display in town also. A motion was made by Ed Carney and seconded by Jeanne Beckwith to approve use of RFL FOL funds for the postcard initiative. Vote: 5 yes, 0 abstentions, 0 no. Approved.

6.2 17:40 Policy Oper 003 Updates, if any

The policy will be resent and revisited at another date. No action taken.

7.0 New Business

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Absent: None

Audience: None

- 7.1** 18:15 Discussion of wi fi access at the RFL.
The context to the discussion is that Ryan was contacted by the Selectboard in December with an inquiry into WIFI access. A discussion ensued related to the topic. The board discussed lighting on the RFL exterior and Ryan will bring estimates to the board in February. No action taken.
- 7.2** 18:30 Discussion of Town Meeting 2023 plans (in-person)
The board discussed the first in-person Town Meeting since 2020. At the February meeting the board will plan a fundraiser raffle. No action taken.
- 8.0** Future Meetings
- 8.1** 18:45 Next regular board meeting 02/09/2023
01/30/2023 Deadline for submitting names for Town Meeting 2023 elections
- 9.0** 18:50 Adjournment
A motion was made by Heidi Albright and seconded by Jeanne Beckwith to adjourn the meeting. Vote: 5 yes, 0 abstentions, 0 no. Approved. The meeting was adjourned at 19:15.

Respectfully Submitted, Heidi Albright (Clerk)

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