

Meeting Minutes

Roxbury Free Library

Board of Trustees' Meeting

March 9, 2023 at 17:00

Present: Heidi Albright (Clerk), Jeanne Beckwith (Vice Chair), Ed Carney (Chair), Carl Ellis (Treasurer), Jane Pincus, Ryan Zajac (Library Director)

Absent: None

Audience: Ed Carney

1.0 17:00 Call to order

The meeting was called to order at 17:10 by Ryan Zajac

1.1 Appoint Board Officers

The board discussed appointments to the board seats.

A motion was made by Heidi Albright and seconded by Jane Pincus to appoint Carl Ellis as Board Treasurer. Vote: 5

yes, 0 abstentions, 0 no. Approved

A motion was made by Jane Pincus and seconded by Jeanne Beckwith to appoint Heidi Albright as Board Chair. Vote: 5 yes, 0 abstentions, 0 no. Approved

A motion was made by Carl Ellis and seconded by Jane Pincus to appoint Jeanne Beckwith as Board Clerk. Vote: 5 yes, 0 abstentions, 0 no. Approved

A motion was made by Carl Ellis and seconded by Heidi Albright to appoint Dottie Guiffre as Board Vice Chair.

Vote: 5 yes, 0 abstentions, 0 no. Approved

The newly appoint Board Chair took over the meeting at 17:15.

2.0 17:01 Additions/Postponements of Agenda Items

Jane Pincus requested the board consider discussing a potential RFL program.

3.0 17:05 Consent Agenda Items

3.1 Review of minutes of 02/09/2023 meeting

The minutes of 02/09/2023 were reviewed and accepted.

3.2 Review of Treasurer's Report

Treasurer's report was reviewed and accepted.

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

Meeting Minutes

Roxbury Free Library

Board of Trustees' Meeting

March 9, 2023 at 17:00

3.3 Review of Library Director's Report

The Library Director shared some context to the Feb. report and some follow-up to discussions that arose during Town Meeting. Upcoming work and programs include: web design, Curtiss Reed Jr. and Jim Rogler, grounds maintenance in all seasons, and possible volunteer clean up days. Heidi Albright inquired into whether or not the increased circulation in Feb. 2023 may be attributed to the patron postcard initiative. Library Director's report was reviewed and accepted. A motion was duly made and seconded to accept the consent agenda which include the: minutes of 02/09/2023, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no. Approved

4.0 17:15 Additions to Agenda

Jane shared that she would like the RFL to consider hosting a viewing of the new Nora Jacobson film focused on the life and work of Vt. poet Ruth Stone. Ryan will reach out to Nora to explore scheduling a showing of the film.

5.0 17:20 Audience

None

6.0 Old Business

6.1 17:25 None

7.0 New Business

7.1 17:25 Confirm board member contact preferences.

The board discussed and confirmed their preferred contact options. No action taken.

7.2 17:30 Designate 2023 board meeting warning locations

The board discussed what is required by OML for correctly warning a Board meeting. Jeanne Beckwith and Heidi Albright volunteered to help with posting agendas when needed. A motion was duly made and seconded to again

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

Meeting Minutes

Roxbury Free Library

Board of Trustees' Meeting

March 9, 2023 at 17:00

designate the RFL, Roxbury U.S.P.S., and Town Clerk's Office bulletin boards as the physical posting locations for all board meetings. The RFL website will continue to be the digital posting location for all board meetings. Vote: 5 yes, 0 abstentions, 0 no. Approved

7.3 17:40 Determine 2023 board meeting calendar

The board discussed what days and times work best for a normal monthly Board meeting. A motion was duly made and seconded to hold normal RFL Board meetings on the 2nd Thur. of each month starting at 17:00 in the RFL. Vote: 5 yes, 0 abstentions, 0 no. Approved

8.0 Future Meetings

8.1 17:45 Next regular board meeting 04/13/2023

9.0 17:50 Adjournment

A motion was made by Jane Pincus and seconded by Carl Ellis to adjourn the meeting. Vote: 5 yes, 0 abstentions, 0 no. Approved. The meeting was adjourned at 18:15

Respectfully Submitted, Jeanne Beckwith (Clerk)