

Meeting Minutes
Roxbury Free Library
Board of Trustees' Meeting
July 13, 2023 at 17:00

Physical Meeting Location: Roxbury Free Library
Virtual Meeting Location: Zoom
Meeting link: <https://us02web.zoom.us/j/5980212288>
Meeting ID: 598 021 2288
Dial in Phone #: +1 646 931 3860 (US)

Present: Heidi Albright (Chair) remotely, Jeanne Beckwith (Clerk) remotely, Carl Ellis arrived at 17:15 (Treasurer), Dottie Guiffre (Vice Chair) remotely, Jane Pincus remotely, Ryan Zajac (Library Director)

Absent: None

Audience: None

1.0 17:00 Call to order

The meeting was called to order at 17:05

2.0 17:01 Additions/Postponements of Agenda Items

None

3.0 17:05 Consent Agenda Items

3.1 Review of minutes of 06/08/2023 meeting

The minutes of 06/08/2023 were reviewed and accepted.

3.2 Review of Treasurer's Report

Heidi expressed thanks to Carl for all his work with the raffle. There was some discussion of where tickets were bought.

Treasurer's report was reviewed and accepted.

3.3 Review of Library Director's Report

The new website is up. The Tennis program is up and running. The Second annual garden tour is up and scheduled. The recent rain event brought water inside the crawl space. There was a lot of water, help came. It was fixed. Humidity levels have stabilized. It would be good to come up with a priority system within the town. Heidi wondered whether anyone from the town council or other officials checked in. No. Heidi wondered if there was some way the library could help in setting up a resource for people who need help.

Library Director's report was reviewed and accepted. A motion was made by Jane Pincus and seconded by Carl Ellis

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world. *To be approved at the next regular board meeting*
Approved at the 08/22/2023 Meeting.

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to accept the consent agenda which include the: minutes of 06/08/2023, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no. Approved

4.0 17:15 **Additions to Agenda**

None

5.0 17:20 **Audience**

None

6.0 **Old Business**

6.1 17:25 **None**

7.0 **New Business**

7.1 17:30 **Review BYLA002 - Trustees Calendar**

A motion was made by Jeanne Beckwith and seconded by Jane Pincus to approve . Vote: 5 yes, 0 abstentions, 0 no. Approved

Ryan announced that there would be a Celebration of Joan Leary's Life that will take place at 3 p.m. on August 3, 2023

8.0 **Future Meetings**

8.1 18:00 **Next regular board meeting 08/10/2023**

This time will not work for Ryan or Jeanne. Ryan will send out some proposed dates.

9.0 18:01 **Adjournment**

Carl Ellis moved to adjourn. Dottie Guiffre seconded it. All approved. The meeting was adjourned at 17:46.

Respectfully Submitted, Jeanne Beckwith (Clerk)

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