

Meeting Minutes
Roxbury Free Library
Board of Trustees' Meeting
April 10 2025 at 09:00

Physical Meeting Location: Roxbury Free Library
Virtual Meeting Location: Zoom
Meeting link:
Meeting ID: 598 021 2288
Dial in Phone #: +1 646 931 3860 (US)

Present: Heidi Albright (Chair), Jeanne Beckwith (Clerk), Carl Ellis (Treasurer), Dottie Guiffre (Vice Chair), Jane Pincus, Ryan Zajac (Library Director)

Absent: None

Audience: None

1.0 09:00 Call to order

The meeting was called to order at 09:11

2.0 09:01 Additions/Postponements of Agenda Items

Heidi will talk later re: a possible grant

3.0 09:20 Consent Agenda Items

3.1 Review of minutes of 03/13/2025 meetings

The minutes of 03/13/2025 were reviewed and accepted.

3.2 Review of Treasurer's Report

Treasurer's report was reviewed and accepted.

3.3 Review of Library Director's Report

Library Director's report was reviewed and accepted. Ryan reported on issue with the water heater. It's still a bit problematic. We have a claim with the insurer. Assessment of the damage is ongoing. Several activities are in the works. A motion was made by Jane Pincus and seconded by Dottie Guiffre to accept the consent agenda which include the: minutes of 03/13/2025 and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no. Approved

4.0 09:40 Additions to Agenda

Heidi brought up a possible grant available through the community fund. Ideas include talent shows, community murals, a barn dance, etc. Deadline is coming up soon.

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Approved at the 05/08/2025 Meeting.

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5.0 09:45 Audience

None

6.0 Old Business

6.1 09:55 Approve RFL Strategic Plan

Heidi presented an abbreviated summary of the longer complete form. The full plan will be available for interested persons. Discussion ensued. It seems to be a strong working document. A motion was made by Carl Ellis and seconded by Jane Pincus to approve. Vote: 5 yes, 0 abstentions, 0 no.

Approved

6.2 10:15 Review RFL Collection Development Policy (COLL-002) in relation to the VTDOL's new model policy.

Jane Pincus asked for clarification of the library bill of rights. If/when a book's inclusion is challenged, the Director will direct individuals to the bill of rights and freedom to read law itself. This would provide individuals with possible alternatives. Carl Ellis made the suggestion that the policy should state that an unsatisfied individual should be able to directly appeal to the chair of the board of trustees. The board will have final authority. The policy with changes was reviewed, and minor changes were incorporated. A motion was made by Jane Pincus and seconded by Carl Ellis to approve. Vote: 5 yes, 0 abstentions, 0 no. Approved.

7.0 New Business

7.1 10:30 Prepare for Green Up Day book sale

Green Up Day will be on May 3rd this year. Heidi has a potential conflict which should not affect the preparations but she will not be able to work the sale itself. Carl, Jane, and Jeanne can help sit and sell from 10 a.m. to 3 p.m. Sunday clean-up will be determined. No action taken.

7.2 10:40 Coordinate library clean up

The board discussed what this would involve. The bench is in the community center. Jane asked if we can find the "conversation" sign. Carl asked if Jane

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could create a new sign for the farmer's market. We've only got one rake, tools will be needed. Heidi can help. No action taken.

8.0 Future Meetings

8.1 11:00 Next regular board meeting 05/08/2025
VLA Conference 05/19/2025

9.0 11:05 Adjournment

The meeting was adjourned at 10:32

Respectfully Submitted, Jeanne Beckwith (Clerk)

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