

Agenda

Roxbury Free Library
Board of Trustees' Meeting
April 9 2026 at 9:00

Physical Meeting Location: Roxbury Free Library
Virtual Meeting Location: Zoom
Meeting link: <https://us02web.zoom.us/j/5980212288>
Meeting ID: 598 021 2288
Dial in Phone #: 1-301-715-8592 (US)

Present: Heidi Albright (Chair), Jeanne Beckwith (Clerk), Carl Ellis (Treasurer)

Absent: None

Audience: None

1.0 9:20 Call to order

The meeting was called to order at 09:20

2.0 9:21 Additions/Postponements of Agenda Items

None

3.0 9:24 Consent Agenda Items

3.1 Review of minutes from 03/12 and 03/22/2026

The minutes of 03/12/2026 and 03/22/2026 were reviewed and accepted.

3.2 Review of Treasurer's Report

Treasurer's report was reviewed and accepted.

3.3 Review of Library Director's Report

No Report this month. A motion was made by Carl Ellis and seconded by Jeanne Beckwith to accept the consent agenda which include the: minutes of , Treasurer's report, but no Library Director's report. Vote: 3 yes, 0 abstentions, 0 no. Approved

4.0 9:30 Additions to Agenda

None

5.0 9:30 Audience

None

6.0 9:31 Old Business

6.1 None

7.0 New Business

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world. *To be approved at the next regular board meeting*
Approved at the 00/00/202x Meeting.

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7.1 9:32 Review BYLA-003 RFL By Laws

Heidi has not yet gone through the change regarding legality of creating a trustee emeritus position with no voting process. She will continue to research the process. A motion was made to continue our review and leave the by-laws as they are by Carl Eldlis and seconded by Heidi Albright to approve .
Vote: 3yes, 0 abstentions, 0 no. Approved

7.2 9:40 Prepare for Green Up Day book sale

The board discussed the status of the Roxbury School Building. The RVS and townhall committee is continuing to finalize. We have no reason to suspect that if we reach out to the select board about using the school for our sale that anyone will object. The books are already in the school. We need to sort through them. Some sorting has occurred but much remains to do. This will take time. We will have a walk-thru with staff to assess what needs to be done. Heidi will be talking with Amy and Caitlin about what we need to do. She will talk with Ryan about status of last year's remains. Carl suggested we could ask for donations for the book sale on the RFL Website. We have only children's books at the moment. We need some books suitable for adults. We discussed sharing the children's books with service agencies to try and get them to those in need. No action taken.

7.3 10:00 Discuss proposal for office floor repair

The board discussed the estimate we have gotten to repair what needs to be repair. We have enough money from facilities and insurance to cover all costs. We need to decide if we will stain the floors. Heidi Albright moved that we accept the estimate now and leave it to Amy to carry this out. Jeanne Beckwith seconded. Vote: 3yes, 0 abstentions, 0 no. Approved, pending Select Board Approval.

We will work scheduling the work around the new hours which went into effect April 2nd. The new hours are Tuesday, 10 to Three, Wednesday, 3:30-7, and Thursday, 2-7. Saturday will be 9-3, No other action taken.

7.4 10:12 Executive session, if needed (personnel)

A motion was made by Carl Ellis and seconded by Heidi Albright to enter into executive session at 10:02 to discuss Personnel issues. Vote: 3 yes, 0 abstentions, 0 no. Approved. A motion was made by Heidi Albright and seconded Carl Ellis by to exit executive session and return to open session at

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10:40. Vote: 3 yes, 0 abstentions, 0 no approved. Upon leaving Executive Session, Heidi Albright moved to establish our compensation package for vacation and time off for the new library director to be recorded in the monthly director's reports and communicated to the Town clerk. Carl Ellis seconded the motion. Vote: 3 yes, 0 no Approved. Amy Rogers will begin on April 11th. Amy will be at coffee hour on April 18 to meet the community.

8.0 Future Meetings

8.1 10:45 Next regular board meeting 05/14/2026

9.0 10:49 Adjournment

The meeting was adjourned at 10:49

Respectfully Submitted, Jeanne Beckwith (Clerk)

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