

Agenda

Roxbury Free Library

Trustees' Meeting

July 13, 2026 at 04:30pm

Physical Meeting Location: Roxbury Free Library

Virtual Meeting Location: Zoom

Meeting link: <https://us02web.zoom.us/j/5980212288>

Meeting ID: 598 021 2288

Dial in Phone #: +1 646 931 3860 (US)

1.0 04:48 Call to order

Present: Heidi Albright President, Carl Ellis, Jeanne Beckwith
Clerk, Amy Rogers, Library Director

2.0 04:50 Additions/Postponements to agenda items Carl would like us to add reimbursement of a short term loan he made.

3.0 04:51 Consent Agenda Items

3.1 Review Minutes from 5/30/26

3.2 Review Treasurer's Report

End of fiscal year. Carl discussed over/under amounts. Working on questions re: insurance, payroll, and grant discrepancies. We need to schedule an appointment with Tammy to clarify these issues before going into the Fall budget planning. Carl will review the accounts prior to such a meeting with Tammy.

3.3 Review Library Director's Report

Passed out copies of the new brochure. Newsletter and Newsy was distributed. There is a problem with creating the mailing list. We're reviewing printing costs as well as ongoing problems with delivery. After the floor, Nate came and did a walk around. Issues with a internal leak. Heidi brought up the need to submit a formal request and ascertain what the process for getting estimates needs to be followed. We now have Facebook and Instagram. We got 2026 summer programming grant from the Vermont Dept. of libraries. Complete details of all is posted in the operations report. August Coffee House is tentatively scheduled for August 22. There is still some work to be done on updating/improving internet access. Amy

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

Agenda

Roxbury Free Library

Trustees' Meeting

July 13, 2026 at 04:30pm

Physical Meeting Location: Roxbury Free Library

Virtual Meeting Location: Zoom

Meeting link: <https://us02web.zoom.us/j/5980212288>

Meeting ID: 598 021 2288

Dial in Phone #: +1 646 931 3860 (US)

is working with Justin McCoart. Amy will go forward with making this happen. Amy is continuing to work on grant for courier service.

- 4.0** 05:56 A motion was made by Carl Ellis and seconded by Jeanne Beckwith to accept the consent agenda which include the: Minutes ,Treasurer's report, the Library Director's report. Vote: 3 yes, 0 abstentions, 0 no. Approved

- 5.0** 05:57 Audience: None

- 6.0** 5:58 Additions:
Carl's reimbursement, we will warn for the next meeting.

- 6.1** 6:00 OLD BUSINESS

Discuss financial planning work

We have discussed investment opportunities. This planning is still contingent upon what happens with RVS which remains in limbo. It might be good to investigate investing in C.D.'s

- 6.2** 6:15 Discuss Cataloging project at RVS

Discussed enlisting Caitlin to help. Some question about location. Will continue working.

- 7.0** 6:20 New Business

- 7.1** 6:21 Call to volunteers: community outreach
Liva and J. J. have expressed interest.

- 7.2** Develop a plan for unsold books
Amy is looking for possible resources. Carl will take a box down to the Antiquarian Book store. Heidi has a resource—Sophie. Amy will investigate a source in Burlington, Mass.

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

Agenda

Roxbury Free Library

Trustees' Meeting

July 13, 2026 at 04:30pm

Physical Meeting Location: Roxbury Free Library

Virtual Meeting Location: Zoom

Meeting link: <https://us02web.zoom.us/j/5980212288>

Meeting ID: 598 021 2288

Dial in Phone #: +1 646 931 3860 (US)

7.3

Meeting Schedule adjustment?

Mondays at 4:30.

8.0 6:30 Future Meetings

8.1

Next Board meeting August 3, 2026

9.0 6:31 Adjournment

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*