Agenda
Roxbury Free Library
Trustees' Meeting
Sept 14, 2026 at 04:30pm

Physical Meeting Location: Roxbury Free Library
Virtual Meeting Location: Zoom
Meeting link: https://us02web.zoom.us/j/5980212288
Meeting ID: 598 021 2288
Dial in Phone #: +1 646 931 3860 (US)

1.0 04:40 Call to order

Present: Heidi Albright President, Carl Ellis Treasurer, Jeanne Beckwith Clerk, Amy Rogers Library Director

2.0 04:41 Additions/Postponements to agenda items

3.0 04:42 Consent Agenda Items

3.1 Review Minutes from 8/3/26

3.2 Review Treasurer's Report
We will be setting up a meeting before October Board meeting to talk about next year's budget.

3.3 Review Library Director's Report

Amy reported that numbers are up all around. It has been a good month. We had good events, but attendance was low. Amy will be connecting with the after school program. September coffee is 9/19/26 at 9:30. We have more programs coming up. Amy continues to weed through books. We need more trustees.

A motion was made by Heidi Albright and seconded by Jeanne Beckwith to accept the consent agenda which include the: Minutes ,Treasurer's report, the Library Director's report. Vote: 3 yes, 0 abstentions, 0 no. Approved

4.0 04:42 Additions NONE

5.0 04:42 Audience NONE

6.0 04:45 Old Business

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

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6.1 Discussion and potential action to invest portion of facility Grant funds

There was discussion of the facilities grant from Vermont Dept of Libraries. We need to work out how to balance the library's responsibility with the town. We need a memo of understanding. We need to be clear about how to use the monies and balance that with savings. There are several options for investment. Carl asked what would determine making this decision. Heidi Albright made a motion that Carl Ellis, as treasurer, seek options to invest $20,000 of our facilities grant. Carl will bring back options for a vote. Jeanne Beckwith seconded. In Favor: All, Opposed: None.

6.2 05:00 Discussion and potential action for exterior Facility repairs

Heidi has investigated possible contractors. The difficulty is finding someone both able and eligible. Amy will also be searching for licensed contractors. Heidi may be able to supply some names. Front Porch Forum is a possibility.

6.3 5:10 Review and potential action to accept draft AI content policy

We will continue to review and update AI policy as the world goes on. Carl Ellis moved to adopt AI policy as presented. Heidi Albright seconded. Approved: All Opposed: None

7.0 5:15 New Business

7.1 Plan Celebration of Support: We've done it in October, and we can combine it with the Coffee Hour. This sounds good. We will continue working to plan Trunk or Treat.

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8.0 5:29 Executive session: to discuss Personnel; and a legal issue

Jeanne Beckwith moved to move into Executive session Heidi Albright seconded. seconded. All approved.

Jeanne Beckwith moved that we leave Executive Session at 5:45. Heidi Albright seconded. All approved.

Heidi made a motion to accept the Library Director's Self-Evaluation . Seconded by Jeanne, All Approved. Carl made a motion to authorize Heidi to continue working with an attorney to resolve the legal issue around copyrighted images. Seconded by Jeanne, all approved.

9.0 5:49 Future Meetings

9.1 Next Board meeting TBD

10.0 5:50 Adjourned

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