

**Meeting Minutes**  
Roxbury Free Library  
Board of Trustees' Meeting  
February 9, 2023 at 17:00

Physical Meeting Location: Roxbury Free Library  
Virtual Meeting Location: Zoom  
Meeting link: <https://us02web.zoom.us/j/5980212288>  
Meeting ID: 598 021 2288  
Dial in Phone #: +1 646 931 3860 (US)

**Present:** Heidi Albright (Clerk) remotely, Jeanne Beckwith (Vice Chair) remotely, Ed Carney (Chair), Carl Ellis (Treasurer), Jane Pincus remotely, Ryan Zajac (Library Director)

**Absent:** None

**Audience:** None

- 1.0** 17:00 **Call to order**  
The meeting was called to order at 17:08
- 2.0** 17:01 **Additions/Postponements of Agenda Items**  
None
- 3.0** 17:05 **Consent Agenda Items**
  - 3.1** **Review of minutes of 01/12/2023 meeting**  
The minutes of 01/12/2023 were reviewed and accepted.
  - 3.2** **Review of Treasurer's Report**  
The Treasurer shared a hard-copy of the last month's account balances and summarized that nothing of note has occurred with RFL finances since the last board meeting. Treasurer's report was reviewed and accepted.
  - 3.3** **Review of Library Director's Report**  
The Library Director shared a few more notes about the RFL website overhaul (they aim to improve event announcements and explore possibly posting community events). Library Director's report was reviewed and accepted. A motion was made by Heidi Albright and seconded by Jane Pincus to accept the consent agenda which include the: minutes of 01/12/2023, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no. Approved
- 4.0** 17:15 **Additions to Agenda**  
None
- 5.0** 17:20 **Audience**

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

*\*To be approved at the next regular board meeting  
Approved at the 03/09/2023 Meeting.*

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None

**6.0 Old Business**

**6.1 17:25 Patron postcard drawing and prize**

The board discussed possible prizes for the drawing on Town Meeting. A gallon of maple syrup and a \$50 gift card to Bear Pond Books will be the two options for the winner to select from. Which ever prize is not selected will be included in the general fundraiser raffle which will start on Town Meeting. The Library Director shared that some postcards have been coming in from local community members, but no patrons from out of town yet. No action taken.

**7.0 New Business**

**7.1 18:15 Discussion of Raffle Fundraiser.**

The board discussed potential options for a 2023 Fundraiser raffle. The general plan is to begin the ticket sales at Town Meeting and draw a winner on the 4<sup>th</sup> of July. The initial round of potential prizes includes: Beef from Steve Twombly (Heidi), Frazier's Greenhouse gift card (Jeanne), round of golf at the Northfield Country Club (Ed), and a Katie's Jewels gift card (Jane). No action taken.

**7.2 18:30 Discussion of Town meeting 2023 plans (in-person)**

Ed confirmed that the RFL budget will be voted on the floor of Town Meeting, just like in years past. So, there will be no need for an informational meeting before the vote like the last two years. No action taken.

**8.0 Future Meetings**

**8.1 18:45 Next regular board meeting 03/09/2023**

**9.0 18:50 Adjournment**

A motion was made by Heidi Albright and seconded by Jeanne Beckwith to adjourn the meeting. Vote: 5 yes, 0 abstentions, 0 no. Approved. The meeting was adjourned at 18:10

Respectfully Submitted, Heidi Albright (Clerk)

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