

Meeting Minutes
Roxbury Free Library
Board of Trustees' Meeting
May 11, 2023 at 17:00

Physical Meeting Location: Roxbury Free Library
Virtual Meeting Location: Zoom
Meeting link: <https://us02web.zoom.us/j/5980212288>
Meeting ID: 598 021 2288
Dial in Phone #: +1 646 931 3860 (US)

Present: Heidi Albright (Chair),
Jeanne Beckwith (Clerk), Carl Ellis (Treasurer), Dottie Guiffre (Vice Chair),
Jane Pincus, Ryan Zajac (Library Director)

Absent: None

Audience: None

- 1.0** 17:00 **Call to order**
The meeting was called to order at 17:06
- 2.0** 17:01 **Additions/Postponements of Agenda Items**
None
- 3.0** 17:05 **Consent Agenda Items**
 - 3.1** **Review of minutes of 04/13/2023 meeting**
The minutes of 04/13/2023 were reviewed and accepted.
 - 3.2** **Review of Treasurer's Report**
Treasurer's report was reviewed and accepted. Carl was asked how things looked. Jeanne voiced some confusion which Carl discussed. Overall, everything is fine for April. Reviewed and accepted.
 - 3.3** **Review of Library Director's Report**
In addition to the report, Ryan brought up the issue of WiFi expansion for the fire department and the park. There will be further discussion. This would be a corridor of publicly available access. Overall, the board agrees that this is a good idea. The emergency situation at Curtis's presentation was discussed. We need to keep reviewing our safety and emergency procedures. Library Director's report was reviewed and accepted. A motion was made by Carl and seconded by Jane to accept the consent agenda which include the: minutes of 04-13-2023, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no. Approved
- 4.0** 17:15 **Additions to Agenda**

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world.*

**To be approved at the next regular board meeting
Approved at the 00/00/202x Meeting.*

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None

5.0 17:20 Audience

None

6.0 Old Business

6.1 17:25

Discussion of facilities projects at the RFL (West stairs and Exterior lighting)

The board discussed the current state of affairs. The Select board was not in favor of a major renovation with a porch due to the expense, but there were suggestions regarding either patching or finding a simple solution. There was less money available from the board than expected. If we want a larger project, we need to get estimates for solid figures with which to look for grant monies. It is a tripping hazard. Even if there is a temporary wooden fix, there is need for a railing. Exterior lighting is needed, but there was no real discussion of who would pay for this; the inference was that the Select board would pay for this. A quote will be requested and this will be forwarded to the Select Board. No action taken.

6.2 17:40

Global Policy update (pronouns)

Discussion will be ongoing.

7.0 New Business

7.1 17:50

Prepare for upcoming fundraisers (book and bake sale on July 4th; Farmer's Market.

The board discussed what we should expect given the sparse participation on Green-up day. We are now doing the raffle over a longer period of time. Ed Carney has some ideas for selling raffle tickets at the Farmer's market. He has a "to do" list for us. His involvement is unclear. Ryan has gotten an

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application for us to have a table. It begins next week, and we could participate up until the market before July 4th. We discussed what folding table to use and how to schedule manning the table. Jane has been in charge of the bake sale. Jeanne will help that day at the table. We will do the same book sale as usual. There is need for culling. Discussion ensued. No action taken.

8.0 Future Meetings

8.1 18:05 Next regular board meeting 06/08/2023

9.0 18:06 Adjournment

A motion was made by Jeanne and seconded by Dottie to adjourn the meeting. Vote: 5 yes, 0 abstentions, 0 no. Approved. The meeting was adjourned at 18:08

Respectfully Submitted, Jeanne Beckwith (Clerk)

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