

Meeting Minutes
Roxbury Free Library
Board of Trustees' Meeting
August 22, 2023 at 17:00

Physical Meeting Location: Roxbury Free Library
Virtual Meeting Location: Zoom
Meeting link: <https://us02web.zoom.us/j/5980212288>
Meeting ID: 598 021 2288
Dial in Phone #: +1 646 931 3860 (US)

Present: Heidi Albright (Chair), Jeanne Beckwith (Clerk), Carl Ellis (Treasurer), Dottie Guiffre (Vice Chair), Jane Pincus, Ryan Zajac (Library Director)

Absent: None

Audience: None

1.0 17:00 Call to order

The meeting was called to order at 17:04

2.0 17:05 Additions/Postponements of Agenda Items

Jane would like to discuss book banning.
Heidi would to discuss creating a form to use for work/other requests to the Select Board.

3.0 17:05 Consent Agenda Items

3.1 Review of minutes of 07/13/2023 meeting

The minutes of 07/13/2023 were reviewed and accepted.

3.2 Review of Treasurer's Report

Treasurer's report was reviewed and accepted.

3.3 Review of Library Director's Report

Library Director's report was reviewed and accepted. There was a gratifying uptick in patronage. Rain impacted the Garden Tour. Deborah Rogler expressed interest in possibly beginning a garden club meeting at the Library. Following the memorial gathering at the library, a petition is being sent around to support an ongoing celebration of Joan Leary's life. There is interest in Crankie's Productions coming for a visit. There will be a book bus visit in September. A music event is in the works. Curtis Reed Jr. has contacted us about rescheduling his talk in the fall. There was a discussion of publicizing events.

A motion was made by Jane Pincus and seconded by Carl Ellis to accept the consent agenda which include the:

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Approved at the 09/14/2023 Meeting.

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minutes of 07/13/2023, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no.
Approved

4.0 17:35 Additions to Agenda

Jane brought up what our policy is regarding requests to censor or ban certain books from our collection. Books could be checked out and then not returned. There have been comments on adult content in one graphic novel for younger readers. We have a strong policy and a form for the public to respond in keeping with the American Library Association.

Heidi brought up the need for some kind of formal facility maintenance request form to expedite the Select Board's response to repairs needed on the library building which is owned by the town. It has been three years since our request for repairs to the front porch of the library. We need to document the requests and establish a clear time-line for repairs as well as a path for action. Dottie will work on creating/phrasing a basic form for our requests and send it around for our comments.

5.0 17:55 Audience
None

6.0 Old Business

6.1 17:55 None

7.0 New Business

**7.1 17:55 Review PERS001 and PERS002
Personnel Policy and Director job
description**

There was general discussion of the personnel policy which included previous changes that had been approved. Heidi made a motion to approve the policy as published. Carl

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seconded the motion. Vote: 5 yes, 0 abstentions, 0 no.
Approved.

Jane brought up a possible discussion of putting a piece in the Newsie about the community center renovations. This seemed reasonable.

8.0 18:00

Future Meetings

8.1 18:00 Next regular board meeting 09/14/2023

9.0 18:05 **Adjournment**

Jane moved for adjournment. Carl seconded. The meeting was adjourned at 17:31

Respectfully Submitted, Jeanne Beckwith (Clerk)

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