

Meeting Minutes
Roxbury Free Library
Board of Trustees' Meeting
January 11, 2024 at 13:00

Physical Meeting Location: Roxbury Free Library
Virtual Meeting Location: Zoom
Meeting link:
Meeting ID: 598 021 2288
Dial in Phone #: +1 646 931 3860 (US)

Present: Heidi Albright (Chair), Jeanne Beckwith (Clerk), Carl Ellis (Treasurer), Dottie Guiffre (Vice Chair), Jane Pincus, Ryan Zajac (Library Director). Heidi Albright, Dottie Guiffre, Jane Pincus were in remote-attendance and all other attendees were in the physical meeting location.

Absent: None

Audience: None

1.0 13:03 Call to order

The meeting was called to order at 13:03

2.0 13:04 Additions/Postponements of Agenda Items

None

3.0 13:05 Consent Agenda Items

3.1 Review of minutes of 12/14/2023 meeting

The minutes of 12/14/2023 were reviewed and accepted.

3.2 Review of Treasurer's Report

Everything necessary was submitted to the Auditors
Treasurer's report was reviewed and accepted.

3.3 Review of Library Director's Report

Annual foot traffic and meeting attendance was up over the previous year. Demon Copperhead was the most circulated book. Ryan has been meeting with Amy Barrett to work on community literacy. The hole in the step has been repaired. Library Director's report was reviewed and accepted.

A motion was made by Jane Pincus and seconded by Dottie Guiffre to accept the consent agenda which include the:

Roxbury Free Library Mission Statement: *Our mission is to develop and nourish the spirit and imagination of all individuals in our community to enrich their knowledge and understanding. We will provide free access to library services, programs, resources, and information. Our vision is to keep our library relevant in a complex world. *To be approved at the next regular board meeting*
Approved at the 02/08/2024 Meeting.

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minutes of 12/14/2023, Treasurer's report, and Library Director's report. Vote: 5 yes, 0 abstentions, 0 no.
Approved

- 4.0** 13:15 **Additions to Agenda**
Jane Pincus praised the Newsie. There was some question about the school report. We will take more care to review all submissions.
- 5.0** 13:20 **Audience**
None
- 6.0** **Old Business**
- 6.1** 13:25 **None**
- 7.0** **New Business**
- 7.1** 13:25 **Submit name of Trustees running for election.**
Carl Ellis is collecting signatures and will be on the ballot. The board discussed discrepancies in population. No action taken.
- 7.2** 13:40 **Annual retreat planning (if any)**

The board discussed . Heidi suggested we use the meeting to come up with a strategy plan to look at necessary changes and how we stay strong. She will be working with Ryan to plan the retreat for 10 am. To 1 p.m. at the March meeting. No action taken.
- 8.0** **Future Meetings**
- 8.1** 13: 50 **Next regular board meeting 2/8/2024**
- 9.0** 13: 55 **Adjournment**
As there were no objections, Heidi adjourned the meeting at 13:55.

Respectfully Submitted, Jeanne Beckwith (Clerk)

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